

**COVID-19 PLAN**  
**2020 - 2021**  
**St. Martin East Elementary School**  
*Where Every Day is the Best Day Ever!*

**Cafeteria**

*Lunch* – 50% of the grade level will eat in the cafeteria for lunch. The other 50% will eat in the classroom. This will be based on a rotation schedule. When in the cafeteria, students will sit on one side of the table, skipping two seats between classes.

*Breakfast* - Students will sit on one side of the table, skipping one seat between classes. Once 50% capacity is reached, students will take breakfast to the classrooms.

*\*Parents will not be able to eat lunch or breakfast with their student until further notice.*

**Travel**

All hallways will have one way traffic flow – students will exit through the end of the building and enter through the atrium entrances. (Except during rain or extreme cold). Directional signs will be posted throughout the school.

**Temperature Checks**

We ask parents to please follow the JCSD guidelines before sending their child to school. This includes taking your child's temperature every morning before dropping off or boarding the bus.

*Faculty* - Faculty will have temperatures taken upon arrival and have information recorded in google form.

*Students* - Daily temperature checks will be taken upon arrival in the classroom. Students will also be monitored throughout the day for any potential illness. Any student showing any sign of illness and/or fever will be taken immediately to the nurse by a staff member. Students in isolation will be monitored by the nurse or staff member until the parent arrives.

What happens if a student or staff member has COVID-19 symptoms at school?

The student or staff member will be sent home for 72 hours with the expectation that he/she will be tested for COVID-19. If the test is negative, the student or staff member may return to school once they are fever-free for 24 hours without medication or as instructed by his/her medical care provider. If the test is positive, the student or staff member will follow directives given by his/her medical care provider, to include quarantining for 10 days or as instructed.

## **Special Area**

The students will attend special area class daily. Some special area classes will meet in the classroom when possible.

## **Water Fountains**

Water fountains will be working. We ask all students to bring water bottles with an attached lid to school. Students will use the water bottle filler to fill the bottle throughout the day. Students will be allowed to have the water bottle in class and on the playground.

## **Restrooms**

Students will go to the restroom on an as needed basis. Students will wash hands as frequently as possible. Kindergarten teachers with bathrooms in their classrooms will allow students to use the classroom restroom throughout the day.

## **Chrome Cart Check Out**

Each student will be assigned a Chromebook for use at school. Students will keep the same device all year. We will use the library check out system to check out their devices.

## **Notification of COVID19**

If a child/adult in a classroom tests positive for COVID-19, a letter will be sent home to notify parents. The letter will be sent home to the student's class. Our school will keep current numbers posted on the JCSD website.

## **Quarantine**

We will have a quarantine area on campus. A designated adult will be with the student in the area at all times.

## **Check In /Out**

We will check students in and out through the buzzer system at the front door. IDs will be shown through the glass.

## **Dismissal**

ALL students must remain in the classroom during dismissal. Bus riders and car riders will be announced, and dismissed through the PIKMYKID app. Dispatching will be posted real-time in the classroom. The PIKMYKID app will notify parents when the bus is boarding.

## **Field Trips**

There will be no field trips until further notice.

## **Recess**

We will have recess. Students may not gather around picnic tables. Teachers will be distanced from one another and monitor students. The number of classes on the playground at one time will be limited.

## **Sanitation**

Staff will clean and sanitize classrooms throughout the day. The nightly cleaning crew will take care of additional sanitation in the evening.

Hand sanitation stations will be available throughout the school, as well as in each classroom.

**Distance Learning** – Distance learning is available for students with medical justification.

**Masks** - All students, faculty and staff are required to wear a mask in the building and /or bus when social distancing is not available. Students will not be allowed to wear bandannas or gaiters - only traditional style masks. Masks do not have to be worn at recess, P.E. or while eating lunch.

\*\* This plan is subject to change as needed.