

Descriptor Term:

JBCDA

**STUDENTS TRANSFERRING FROM
NON-ACCREDITED SCHOOLS AND
HOME STUDY**

ISSUE DATE: **1-5-04**

The Board of Education of the Jackson County School District recognizes the right of parents to choose alternative school programs other than the public schools for their children. The Board further recognizes its responsibilities for providing the guidelines to insure that all students completing grade levels, receiving Carnegie Units*, and graduating from the schools of the Jackson County School District meet the minimum state and district standards required for a grade and/or course.

Therefore, the Board establishes the following guidelines for administrators to follow when enrolling students transferring from home study programs and non-accredited public or private schools into the schools of the Jackson County School District.

Students transferring in from a home study program shall adhere to the following guidelines:

1. Students in grades K-8 will be administered the appropriate reading test to determine the student's reading level and the appropriate math test (instructional management test and/or standardized test).
2. Students in grades 9-12 must score a passing grade on an end-of-course test for each course before a Carnegie unit is awarded for the course.

Students transferring in from a non-accredited public or private school shall adhere to the following guidelines:

1. Each student shall provide the following information:
 - A. A transcript signed by an official of the previous school
 - B. Length of school term
 - (1) Number of days in school year
 - (2) Number of hours per day student was engaged in academic studies
2. Students in grades K-8 will be administered the appropriate reading test to determine the student's reading level and the appropriate math test (instructional management test and/or standardized test).
3. Students in grades 9-12 must score a passing grade on an end-of-course test for each course before a Carnegie unit is awarded for the course.

Each principal shall insure that each pupil applying for transfer shall be tested within thirty days after the filing of such application for transfer. Notice of the administering of such test(s) shall be given to the applicant not less than five days prior to the date of the administration of such test.

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No transfer of a pupil shall be effected until the test has been given and the pupil is assigned according to the grade and class for which the test shows he is best suited. No pupil shall be assigned to a grade and class more than three (3) grades above or below the grade or class that the pupil would have been assigned to had the pupil remained in the school from which the transfer is being made. Pending the administration of the test herein provided for and its grading and an assignment based thereon the superintendent of the school district or the attendance center principal to which the pupil seeks admission may assign the pupil temporarily to a grade and class comparable to that in which the pupil would have been had the pupil continued in the school from which the transfer was being made.

Reference: Mississippi Public School Accountability Standards

Legal Reference:	97-5-39	Contributing to the neglect or delinquency of a child; Felony abuse and/or battery of a child
	37-13-91	Compulsory school attendance
	37-15-33	Standardized tests for transfer students

***Carnegie Unit** – A standard measure of high school work indicating the minimum amount of time that instruction in a subject has been provided. Awarding of a Carnegie unit indicates that the district has provided the equivalent of a minimum of 140 hours of instruction in regular and laboratory classes over a school year; awarding ½ Carnegie unit will require a minimum of 70 hours.