

Descriptor Term:

IFAD

USE OF MEDIA IN THE CLASSROOM

ISSUE DATE: 3-9-92

Revised: 2-15-16

The Board of Education of the Jackson County School District believes that educational media provides instructional support and its use can be an effective instructional tool in the classroom if the media supports and helps meet the instructional objectives of the daily lesson plans. If used properly, the educational media will increase the opportunities for a variety of learning experiences and will serve to enrich the total educational experiences of students.

To insure that the educational media used in the classrooms of this school district meet the criteria stated in the preceding paragraph, specific guidelines shall be followed at each school.

Non-print media (DVD's, other emerging formats, etc.) not catalogued in one of the district's school's media centers or purchased with educational funds shall not be used in the school unless the following conditions are met:

1. The media must support the instructional objectives of the lesson with which it is used.
2. The teacher must submit to the building principal the form "Request for Use of Educational Media (other than District Catalogued Media)" with the weekly lesson plans, and this request must receive the approval of the building principal before the media may be used.
3. The use of media from the internet must also comply with the Jackson County School District Acceptable Use Policy and must be included in the weekly lesson plans.
4. The use of all media shall comply with the applicable copyright law.

Failure to comply with the above-stated guidelines will result in appropriate disciplinary action.

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REQUEST FOR USE OF EDUCATIONAL MEDIA
(OTHER THAN DISTRICT CATALOGUED MEDIA)

SCHOOL _____

TEACHER _____

SUBJECT _____

NAME AND TYPE OF MEDIA _____

LESSON OBJECTIVE SUPPORTED BY MEDIA _____

DATE MEDIA TO BE USED _____

MEDIA HAS BEEN REVIEWED BY INSTRUCTOR _____ YES _____ NO

APPROVAL BY PRINCIPAL _____ YES _____ NO

SIGNATURE OF PRINCIPAL _____

DATE _____

Date: _____ Signature: _____
(Owner/Operator)