

Descriptor Term:

**GFABHA**

**JOB DESCRIPTION:  
PERSONAL CARE ATTENDANT**

ISSUE DATE: **7-20-15**

**QUALIFICATIONS:**

1. High School Diploma or GED
2. Ability to lift 40 pounds

**REPORTS TO:** Building principal and/or Director of Special Education

**JOB GOAL:** To assist in maintaining appropriate classroom and environment so that students may learn effectively.

**JOB DUTIES:**

1. Assists teacher in duties of diaper changing.
2. Assists with supervision of children as requested by the teacher.
3. Supports and assists in feeding of students (with and without feeding tubes).
4. Provides escort and assistance to children as necessary.
5. Works on individual skills and self-help skills that will be supervised by the teacher.
6. Operates and cares for equipment used in classroom used in classroom for personal care needs and instructional needs.
7. Assists with washing hands and toiletry needs.
8. Maintains confidentiality and ethical behavior as is expected of highly qualified teachers.
9. Performs other such duties and tasks regarding personal care of students as the supervisor may assign.

**TERMS OF EMPLOYMENT:** To be employed 180 days per school year, salary established by the Board of Education.

**EVALUATION:** Performance in this position shall be evaluated regularly by the Principal and/or Director of Special Education in accordance with provisions established by the Board of Education.