

Descriptor Term:

**GFBDs**

**JOB DESCRIPTION:**  
**HIGH SCHOOL Head Softball Coach**

ISSUE DATE: 9-15-08  
REVISED: 3-12-12

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of baseball.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Athletic Director

**PERSONNEL REPORTING TO THIS POSITION:**

Assistant Softball Coach

**JOB GOAL:**

This position is responsible for establishing and leading a successful high school fast pitch program. This position shall assist head coach to set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary.

This position shall be responsible for administering a successful and competitive program, that includes the development of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. The primary duties of the person holding this position will be to encourage student participation and manage the successful day-to-day operations of the high school fast pitch program.

**AREAS OF RESPONSIBILITY:**

1. Practice
2. Student conduct and discipline
3. Scheduling of contests
4. Game preparations and management
5. Field upkeep and maintenance
6. Equipment management
7. Student participation and morale
8. Public relations

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9. Student welfare
10. Student eligibility

**JOB DUTIES:**

1. Organize and lead the successful Fast Pitch program.
2. Prepare successful practice plans and game plans.
3. Establish and maintain rapport with students and encourage student participation.
4. Motivate students to achieve maximum potential.
5. Maintain and purchase equipment, uniforms and facilitates repair services when needed.
6. Organize and lead after school practice sessions beginning 30 days prior to the first regular season game and continuing through the final game of the season.
7. Schedule and play a minimum of 16 games per season.
8. Organize and lead an appropriate summer training program.
9. Maintain a clean and organized locker room.
10. Maintain Fast Pitch field year round, including maintenance of the turf during summer months, in order to provide a quality playing surface during the season.
11. Drag and line playing field for all home games.
12. Coordinate publicity for the Fast Pitch program and foster good relationships with the press.
13. Work collaboratively with staff, families and community resources.
14. Rides bus for away games.
15. Maintain compliance with all rules and regulations of the Mississippi High School Activities Association.
16. Comply with and support all school district regulations and policies.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Head Fast Pitch Coach / Athletic Director.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.