

Descriptor Term:

**GFBDQ**

**JOB DESCRIPTION:  
HIGH SCHOOL Head Baseball Coach –  
Coordinator of Baseball Programs**

ISSUE DATE: 9-15-08

**QUALIFICATIONS:**

1. A Bachelors Degree in education / in compliance with MSHAA.
2. A valid Mississippi teaching certificate / in compliance with MSHAA.
3. Strong communication, both oral and in written, skills are required.
4. Strong interpersonal skills are required to establish and maintain effective working relationships with staff, students, parents and members of the community.
5. Thorough knowledge of the fundamentals of the game of baseball.
6. Thorough knowledge of the principles and methodology of effective teaching.
7. Possess and maintain a valid driver's license.
8. Any other qualifications deemed appropriate by the Board.

**REPORTS TO:**

Athletic Director

**PERSONNEL REPORTING TO THIS POSITION:**

All Baseball Coaches

**JOB GOAL:**

This position is responsible for establishing and leading a successful high school baseball program. This position shall set an example of an exceptional professional educator and be ever mindful that both coach and player represent the Jackson County School District and are expected to conduct themselves in an exemplary manner.

This position shall be responsible for administering a successful and competitive program, that includes the development of self-discipline, character, teamwork, leadership, sportsmanship, citizenship, responsibility, academic excellence and the molding of the leaders of tomorrow's society. This position will be to encourage student participation and manage the successful day-to-day operations of the high school baseball program.

**AREAS OF RESPONSIBILITY:**

1. Practice
2. Student conduct and discipline
3. Scheduling of contests
4. Game preparations and management
5. Field upkeep and maintenance
6. Equipment Management
7. Student participation and morale

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8. Public relations
9. Student welfare
10. Student eligibility

**JOB DUTIES:**

1. Organizes and leads the successful baseball program.
2. Prepares successful practice plans and game plans.
3. Provides guidance and leadership to assistant coaches.
4. Establishes and maintains rapport with students and encourages student participation.
5. Motivates students to achieve maximum potential.
6. Maintains and purchases equipment, uniforms and facilitates repair services when needed.
7. Organizes and leads after school practice sessions beginning 30 days prior to the first regular season game and continuing through the final baseball game of the season.
8. Schedules and plays a minimum of 24 games per season.
9. Organizes and leads an appropriate summer training program.
10. Maintains a clean and organized locker room.
11. Maintains baseball field year round, including maintenance of the turf during summer months, in order to provide a quality playing surface during the season.
12. Drags and lines playing field for all home games.
13. Coordinates publicity for the baseball program and fosters good relationships with the press.
14. Works collaboratively with staff, families and community resources.
15. Rides bus for away games.
16. Maintains compliance with all rules and regulations of the Mississippi High School Activities Association.
17. Complies with and supports all school district regulations and policies.
18. Conducts off season program.

**TERMS OF EMPLOYMENT:**

To be employed for the period of time set forth by the MHSAA associated with this sport. Salary to be established by Board policy GGBB.

**EVALUATION:**

Performance in this position will be evaluated annually by the Athletic Director/Principal.

In the event the coach of this position is the Athletic Director, the Assistant Superintendent will conduct the evaluation.